



Victory Hill Management Company Limited

Residential Management Company limited by guarantee with
no shares
Co no.: 04659245 Registered in England and Wales
Registered office:
c/o Chaney's Chartered Surveyors
Chaney's Chartered Surveyors
Chiltern House | Marsack Street | Caversham | Reading | RG4
5AP

VHMC Directors Meeting

Meeting Details

Date	3 rd September 2018	Time	19:00	Venue	The Osborne Room- Viabes Centre, Basingstoke
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Present	In attendance	Absent / Apologies
<ul style="list-style-type: none"> • Martin Edge • Jaz Parmer • Des O'Neill • Dave Griffiths • Stewart Smart • Matt Garvey 	<ul style="list-style-type: none"> • Sarah Morrisen (Chaney's) • Andrew Copley (Chaney's) 	<ul style="list-style-type: none"> • Simon Hirst • Wayne Buckley

Minutes of Meeting

Item	Description	Action
1 19:00	<ul style="list-style-type: none"> • Minutes of previous Board meeting – agreed. 	
2 19:15	<p><u>Repairs (of note)</u></p> <p>Discussed</p>	
3. 19:30	<p><u>Maintenance (of note)</u></p>	

	<ul style="list-style-type: none"> Cut back of the embankment agreed following on from vandalism of the embankment lights 	SM
4. 20:10	<p><u>Projects</u></p> <ul style="list-style-type: none"> Planned Maintenance/Long Term Planning – AC/ME and Ed to meet prior to AGM. AC to check revised spreadsheet Water meters – SM to send a final letter to those that haven't returned the SE Water new account form to advise that accounts will be transferred to VHMC and any monies due will be added to Leaseholder's service charge account. The Board agreed that any further letters sent to Leaseholders regarding this matter will incur a £25.00 charge and in addition a 15-20% surcharge will be levied to each applicable Leaseholder whenever a new invoice amount is added to their service charge account. Additional visitor spaces – SM to progress line marking once skips are removed Winterthur website/Facebook page AC to build Articles of Association – ME working on revision and will include position re Phoenix wealth and Sovereign Childrens play area – discussed to position on green area by the embankment steps – SM/JP to progress Estate office extension – ME met TVS onsite, go ahead to carry out a feasibility study 	<p>SM</p> <p>SM</p> <p>SM</p> <p>AC ME</p> <p>SM/JP</p>
5. 20:50	<p><u>Management Company</u></p> <ul style="list-style-type: none"> SM presented the budget to date 2017 accounts – 1st draft presented to Board and discussed <p><u>A.O.B</u></p> <p>None</p> <p>Meeting ended at 21:35 hrs.</p>	<p>AC</p> <p>DO'N</p>

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